

SCIENT INSTITUTE OF TECHNOLOGY

Ibrahimpattam, R.R Dist 501506

(NAAC Accredited, Approved by AICTE & Affiliated to JNTUH)



INTERNAL QUALITY ASSURANCE CELL (IQAC)

SNTI/IQAC/2023-24/Meeting 01

Date: 23/03/2023

CIRCULAR

Sub: IQAC - meeting – Intimation to the members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 25/03/2023 at T-Block Seminar Hall . All the members of IQAC are requested to attend the meeting at 11:00 am.

AGENDA

1. Discussion and Action plan for the Academic year 2023 – 2024.
2. Result Analysis
3. Academic Quality Enhancement
4. Academic auditing
5. Student support and Progression
6. Enhancing parent involvement in student academic progress.
7. Faculty Development Programs and Training
8. Research, Innovation and Collaboration
9. Infrastructure and Learning Resources
10. Approval of Content beyond syllabus of EEE, ECE, CSE and AIML for the academic year 2023-2024
11. Discussion on providing scholarships and free ships to deserving, financially weak, and meritorious students.

IQAC Coordinator

Dr. Bommidi Sridhar,
IQAC Coordinator

PRINCIPAL

Dr. G. Anil Kumar
Chairperson, IQAC

To: The members concerned

Copy to : IQAC, The Office Room

Copy submitted to : The Secretary



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

SNTI/IQAC/2023-24/Meeting-01

Date : 25/03/2023

Time : 11:00 a.m.

Venue : T-Block Seminar Hall

Minutes of the Meeting

Result Analysis

- A detailed analysis of student performance in the recent examinations was presented
- Action plan suggested for improving overall academic performance, including remedial classes and mentoring.

Academic Quality Enhancement

- Strategies discussed to improve teaching methodologies, curriculum updates, and students engagement.
- Implementation of feedback mechanisms from students and faculty

Academic Auditing

- Formation of an internal committee to review syllabus completion, assessment methods, and faculty performance.

Student Support and Progression

- Strengthening of career counseling and mentoring programs.
- Encouragement of students to participate in co-curricular and extracurricular activities.

Parental Engagement in Student Academic Progress

- Regular parent-teacher meetings and communication channels to be strengthened
- Awareness sessions for parents on academic and career guidance.

Faculty Development Programs and Training

- Organization of faculty training programs on modern teaching techniques, research methodologies and industry trends.

- To encourage faculty participation in national and international conference and workshops.

Research, Innovation, and Collaboration

- Promotion of research thoughts among faculty and students.

Infrastructure and Learning Resources

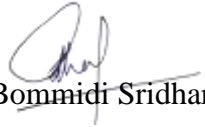
- Review of current infrastructure and identification of areas for improvement.
- Proposal for the procurement of updated learning resources, lab equipment, and digital tools.

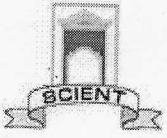
Scholarships for deserving students

- Proposal for industry and alumni sponsorship for scholarships
- Criteria for scholarships and financial assistance finalized.

The meeting concluded with commitment to implementing the discussed action plans.

Follow-up meeting scheduled for 12/07/2023 to review progress on the discussed points.

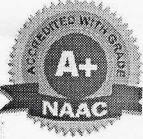

Dr. Bommidi Sridhar,
IQAC Coordinator



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Held on 25/03/2023

Attendance sheet

S.NO.	NAME	DESIGNATION	SIGNATURE
1	Dr.K.C.Shekar Reddy	Secretary, SNTI	
2	Sri.K.Surya Narayana	Industrialist	
3	Dr.G.Anil Kumar	Principal, SNTI – Chairperson , IQAC	
4	Dr.Bommidi Sridhar	Coordinator – IQAC	
5	Dr.A.Balaram	HOD – CSE	
6	Dr.Bommidi Sridhar	HOD – ECE	
7	Mrs.V.Shireesha	HOD – EEE	
8	Mr.V.K.Prakash	HOD – H&S	
9	Dr.Y.Srinivasa Reddy	Controller of Examinations	
10	Mr.V.K.Prakash	Coordinator – NSS Unit	
11	Mr.G.Maruthy Raju	Training and Placement Officer	
12	Mr.K.Saidulu	Coordinator – College Alumni	
13	Ms.B.Ramyaesree	Coordinator- Innovation & Entrepreneurship Development Center	
14	Mr.B.Vamshi Krishna	Administrative Officer	
15	Mr.SMD Shafiulla	Coordinator – Website Maintenance	
16	Mrs.G.Swarnalatha	Coordinator – Women Grievance Cell	
17	Dr.A.Balaram	Coordinator – SC/ST Cell	
18	Dr.Bommidi Sridhar	Coordinator – Student Grievance Cell	


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

SNTI/IQAC/2023-24/Meeting-02

Date: 11/07/2023

CIRCULAR


Sub: IQAC - meeting – Intimation to the members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 12/07/2023 at T.Block Seminar Hall . All the members of IQAC are requested to attend the meeting at 10:30 AM.

AGENDA

1. Discussion and Action taken for the meeting held on 25/03/2023
2. Progress on action points from Previous Meeting for the Academic year 2023 – 2024.
3. Review progress made in analyzing results and identifying areas for improvement.
4. Evaluate the effectiveness of teaching-learning methods adopted so far.
5. Assess the success of student support programs and mentorship initiatives.
6. To review the participation and feedback received from parents during PTMs
7. Review conducted programs and their impact on teaching methodologies
8. Review progress in academic collaboration with industries or institutions.
9. Review courses or content added to enrich learning in specific departments.
10. Review the number of students benefitting and the criteria used for selection.
11. Internships and mini projects action plan for upcoming IV B.Tech students.
12. Discuss placement achievements, including the number of students placed, companies visited, and Highest/average package details.

IQAC Coordinator


Dr. Bommidi Sridhar,
IQAC Coordinator


PRINCIPAL

Dr. G. Anil Kumar
Chairperson, IQAC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

SNTI/IQAC/2023-24/Meeting 02

Date : 12/07/2023

Time : 10:30 a.m.

Venue : T-Block Seminar Hall

Minutes of Meeting

Progress and Action taken for the meeting held on 25/03/2023

Review of key action items from the last meeting

- Updates on completed tasks and pending initiatives
- Challenges encountered and corrective measures suggested

Review Progress made in analyzing results

- Analysis of student performance data.
- Identification of subject areas requiring additional focus
- Plans for remedial classes

Evaluate the effectiveness of Teacher-Learning Methods

- Faculty feedback on newly implemented teaching methodologies
- Suggestions for further improvements, including digital tools and experimental learning

Student support Programs

- Plans for additional student counseling and career guidance sessions

Review feedback received from parents

- Measures to strengthen parent involvement and communication

Review Impact of Teaching methodologies

- Impact of Faculty Development Programs on teaching strategies and classroom engagement.
- Recommendations for future training sessions

Review progress in academic collaboration with Industries or institutions

- Internships, guest lectures, and collaborative research projects initiated.
- Plans for expanding industry academia partnerships.

Action Plan for Internships and projects for upcoming IV B. Tech students

- Status of internships and placements for final-year students.
- Action plan for ensuring 100% internship participation
- Strategies to enhance project implementation and industry involvement

Review scholarships criteria

Data on students receiving financial aid and scholarships

Assessment of selection criteria to ensure transparency and fairness

Placement Achievements

- Reviewed placement statistics
- Trends in hiring and skill requirements observed
- Strategies to improve placement rates and expand recruiter base.


Dr. Bommidi Sridhar,

IQAC Coordinator

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Held on 12/07/2023

Attendance sheet

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1	Dr.K.C.Shekar Reddy	Secretary, SNTI	
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